

Re-Certification Resources

Non-Commercial One-Ton Pickup

The *Non-Commercial Y Plate* is for one-ton pickup trucks registered at 10,000, 12,000, or 15,000 lbs. It is not a mandatory plate. An applicant that owns a one-ton pickup used exclusively for non-commercial / personal use may choose to display this plate so it is clear that the vehicle is not required to display a USDOT number.

Initial Registration:

- Determine tax using either e-Services for Business or your EVTR program. The registration is for 'Truck' type vehicles, so the gross weights allowed are 10,000, 12,000, and 15,000. If the registration period is less than 12 months, the system will calculate the prorate amount.
- Record the empty (unloaded) weight in Section A of the PS2000 Minnesota Title Application.
- Customer must declare on the application that the vehicle is used exclusively for non-commercial / personal purposes. This is done by selecting 'Personal Use' in the Vehicle Use Type dropdown in Section A of the PS2000 Minnesota Title Application.
- Issue non-commercial plates with the appropriate weight sticker; E-10,000 lbs, F-12,000 lbs, or G-15,000 lbs.
- Provide the customer with a completed copy of the PS2000 Minnesota Title Application. This is a temporary cab card until the application is processed by DVS.

Leased Vehicles

To be exempt from sales tax,

- A valid Minnesota dealer license is required, or an out-of-state seller/dealer must have a Minnesota Sales & Use Tax number.
- A PS2019 Lessee Designation form is required.
- A vehicle registered in Minnesota must have a Minnesota connection, either the owner or the lessee must have a Minnesota address. If both the owner (Leasing Company) and lessee (Company Headquarters) are out of state, an explanation is required, such as the agent for the company resides in Minnesota and a Minnesota address is provided. If there is no Minnesota connection, sales tax is due.

Death Transfers

Transfers must be recorded on the Minnesota title.

- **Joint Tenancy.** The conjunction 'OR' between two or more names on a title indicates rights of survivorship. If one of the owners has passed, the vehicle may be transferred with the signature of the surviving owner(s) and a copy of the death certificate for the deceased owner. If there is no conjunction, one of the procedures outlined below must be followed. Minnesota does not use the conjunction AND or AND/OR, however, if the title displays this conjunction, treat the situation as a title with no conjunctions.
- **Wills.** A will cannot be used to transfer ownership of a vehicle. However, a will may be used to show inheritance, thereby exempting the heir from sales tax.
- **Evidence or Proof of Death.** Acceptable proof of death is a certified copy of a Death Certificate, Obituary Notice, Memorial Card, or documents issued by a probate court, such as a Letter of Administration.
- **Foreign State Titles.** The requirements vary from state to state, but a customer must provide documents required by the jurisdiction that issued the title.

Daily Rentals

A licensed Minnesota dealer, who operates a vehicle as a daily rental, may choose to register the vehicle for as few as four months. The month of expiration is indicated in Section H of the PS2000 Minnesota Title Application.

- Establishes that the registration period following initial registration (for non-rental vehicles) is the standard 12-month period, starting at the end of the initial registration period.

Registration Exemption for Active Military Personnel

All motor vehicles registered in Minnesota to any person in active military services, based outside of Minnesota, are exempt from registration tax while in active service and for 90 days after completion of active service. All other associated fees still apply. The customer will qualify for the registration exemption if the following conditions exist:

- The active-duty individual must be an owner or co-owner
- The vehicle must be based out-of-state or overseas
- The vehicle cannot be operated on a public highway within the state of Minnesota unless on leave or furlough
- The active-duty individual must provide a copy of military orders or letterhead from base commander identifying dates of active duty or service

Sales Tax

\$150 In-Lieu Tax

The purchase price must be completed in all cases on the PS2000 Minnesota Title Application or on the physical title.

The \$150 in-lieu tax is charged on passenger vehicles and fire trucks registered in or converted to one of the collector classes at the time of sale. This in-lieu tax does not apply to other vehicles registered in the collector classes (e.g., one-ton pickups, motorcycles, pickup trucks, etc.).

Joint to Single Owner

A transfer from joint ownership to one or more of the same joint owners without monetary consideration is exempt from sales tax.

Odometer

An odometer reading is required on vehicles in the 20th model year of life or newer with a gross vehicle weight of 16,000 lbs or less. Non-self-propelled vehicles are exempt from providing an odometer reading. The odometer reading listed in the assignment area must be the same or higher than the odometer reading printed on the title, and the appropriate disclosure must be checked indicating whether it's actual mileage or not. If there is an error on an odometer statement, the buyer and seller must sign the PS2025a Application for Corrected Title/Odometer form. If the error was made on a previous sale, the buyer and seller of the vehicle (at the time the error occurred) must sign the correction form.